

### 3. CLEANING & DISINFECTION PROCEDURE

To comply with the Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018, we have policies and procedures in place to ensure that the property and areas used by animals are clean and fit for purpose.

#### 1. Training and Cleaning products

Action	Procedure
Staff trained in safe use of detergents and fluids	Instructions on packaging and equipment followed.
Cleaning products used are fit for purpose and safe for people and animals	Disinfectant products are virucidal and bactericidal. Cleaning products are safe for people and animals.
Cleaning products stored out of reach of dogs	Stored in cupboard out of reach of animals.
No standing water left to avoid accumulation of pathogens	All standing water cleared immediately.

#### 2. Areas / items cleaned

Action	Procedure
Every occupied room and dog area	Cleaned at end of each day and when necessary, throughout day.
Dogs/cats removed from areas being cleaned	Dogs/cats are situated in areas that are not being cleaned until cleaned surfaces dry in any cleaning area.
Faeces and soiled bedding removed from all areas when necessary	Soiled bedding, towels, blankets and toys removed immediately and washed/dried.
Rooms to be disinfected at least once a day	Each occupied room disinfected at the end of every day
Rooms to be disinfected on occupancy change	All rooms disinfected on occupancy change.
Cleaning of communal indoor areas	All areas disinfected once a day.
Cleaning of communal outside areas	Patio and gravel area disinfected once a week. Gravel area washed after soiling by pets.
Cleaning of bedding and dog beds	Soiled bedding, towels, blankets removed immediately and washed. All beds washed once a week or at change of occupancy.
Cleaning of toys and equipment	Soiled toys removed immediately and washed. All toys washed once a week or at change of occupancy.